STATE OF MONTANA

DIVISION OF BANKING & FINANCIAL INSTITUTIONS

1712 9th Ave., PO Box 200546, Helena, MT 59620-0546
Phone: (406) 841-2920 Website: www.doa.mt.gov/BFID
Email: mortgagelicensing@mt.gov

MORTGAGE COMPANY/BRANCH RENEWAL FORM

This form is designed for entities applying for initial licensure during the renewal period who wish to be licensed immediately. Unless this form is submitted and renewal fee paid, applications for initial licensure during the renewal period are placed on hold until after December 31 of the year of submission.

Check the licenses you wish to renew:

☐ Mortgage Broker ☐ Mortgage Lender ☐ Mortgage Servicer

☐ Mortgage Broker Branch ☐ Mortgage Lender Branch ☐ Mortgage Servicer Branch

I, _____ (authorized individual), of _____ (company) _____/_____ (company/branch NMLS #), and duly appointed and authorized by the same, affirm that to the best of my knowledge and belief the information contained in the company or branch's NMLS record, as well as any applicable jurisdiction's specific requirements, is true, accurate, and complete in accordance with the appropriate jurisdiction's law.

I acknowledge that I have expediently updated and/or corrected the information in the company or branch's NMLS record as of this date and I will continue to update and/or correct any information in the company or branch's NMLS record as it changes.

I understand that submitting any false or misleading information, or omitting pertinent or material information, may be grounds for administrative action and/or criminal action. As part of this request for license renewal, I affirm to the following:

- The applicant is in compliance with the surety bond requirement in 32-9-123, MCA.
- The applicant is in good standing with the Montana Secretary of State.
- The applicant is abiding by all terms and conditions of any order or disciplinary agreement in effect in any jurisdiction.
- The applicant understands and will comply with all Montana and federal laws and regulations pertaining to the conduct of the business for which the licensee is requesting the renewal of such license.
- The applicant has disclosed any new event and/or proceeding requiring an affirmative answer to any disclosure questions which has occurred since the applicant's submission of its initial license application or last renewal application to Montana and uploaded all relevant documents to its NMLS record. Furthermore, any documents in response to an affirmative answer to any disclosure questions previously submitted by the licensee to any jurisdiction remains true and accurate.
- The applicant is in compliance with the mortgage servicer capital requirements in 32-9-171 if applicable.
- The applicant is in compliance with the mortgage lender net worth requirements in 32-1-172 if applicable.

I verify that I am the named person above, I am duly authorized by the company or branch to make these representations and I agree to the representations above.

Signature: _____ Date: _____

- Please email completed form to mortgagelicensing@mt.gov.
- The fee will be invoiced through NMLS.
- An application must be submitted through NMLS prior to submitting this form. By submitting this form, the licensee agrees to pay the renewal fee by December 31st, or the license will expire at midnight on December 31st .